



Forward Plan February 2026 - January 2027

This Forward Plan contains details of all the key decisions that are planned to be taken by Cabinet and individual Cabinet members over the next four months together with key decisions by officers. It will be updated and published on the Council website www.cheltenham.gov.uk on a monthly basis.

Key Decision

A Key Decision means any decision in exercise of an Executive Function which:

- requires a budget expenditure or saving of £100,000 or more;
- relates to the acquisition or disposal of land or an interest in land with a value in excess of £500,000;
- is likely to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the Borough.

Significant Decision

A Significant Decision means any decision in exercise of a non-Executive Function which:

- requires a budget expenditure or budget saving of £100,000 or more;
- is likely to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the Borough.

Non-key decision

For additional information and completeness the Forward Plan also contains those items to be considered by Cabinet which are outside the definition of a key decision.

Cabinet Meetings

The Cabinet will normally meet every four weeks. Meetings start at 6pm and are open to the public (with the exception of discussion regarding reports which contain exempt/confidential, commercially sensitive or personal information). This is formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that part of the Cabinet meetings listed in this Forward Plan may be held in private because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it.

Documents submitted to the Cabinet or Cabinet Member(s) for decision will be a formal report, which if public and non-urgent, will be available on www.cheltenham.gov.uk at least 5 clear working days before the date the decision can be made. If you would like a copy by email please contact democratic.services@cheltenham.gov.uk. Background papers are listed where known in advance.

Documents shown are listed at Cheltenham Borough Council, Municipal Offices, Promenade, Cheltenham, GL50 9SA.

The members of the Cabinet are:

Leader of the Council

Portfolio Holders

Climate Emergency
Economic Development, Wellbeing, Culture and Public Open Space
Finance and Assets
Housing and Customer Services
Major Developments and Housing Delivery
Planning and Building Control
Safety and Communities
Waste, Recycling, Parks, Gardens and Public Green Space

Councillor Richard Pineger
Councillor Izaak Tailford
Councillor Peter Jeffries
Councillor Flo Clucas
Councillor Alisha Lewis
Councillor Mike Collins
Councillor Victoria Atherstone
Councillor Paul Baker

Overview and Scrutiny Committee

The Overview and Scrutiny Committee aims to promote open and transparent decision-making, support democratic accountability and hold the Cabinet to account for its actions.

Contacting us.

For further detailed information or to give your views regarding specific issues to be considered by the Cabinet/Individual Cabinet Member please contact the named contact officer.

For more information on attending meetings or asking public questions please contact Democratic Services on 01242 264246 or email democratic.services@cheltenham.gov.uk

Decision Title and Summary of decision to be made	Type of Decision	Decision Maker and Date	Cabinet Member	Lead Officer
To approve a Land and Golden Brick Agreement and JCT Design and Build contract with Newland Homes Ltd to construct five affordable houses at Cherrington's, Kidnappers Lane To approve the recommendation.	Key Decision	Director of Governance, Housing and Communities and Monitoring Officer - Claire Hughes Not before 01/02/26		Development Manager
Community Pride Fund 2025 grant allocations	Non Key Decision	Cabinet Member Safety and Communities 03/02/26	Cabinet Member Safety and Communities	Team Leader - Participation and Engagement

Decision Title and Summary of decision to be made	Type of Decision	Decision Maker and Date	Cabinet Member	Lead Officer
Domestic Abuse Policy To agree a separate domestic abuse policy that covers the council's additional housing considerations.	Non Key Decision	Cabinet 24/02/26	Cabinet Member Safety and Communities	Partnerships Team Leader
Quarterly Budget Monitoring Report, October-December	Non Key Decision	Cabinet 24/02/26	Cabinet Member Finance and Assets	Interim S151 Officer
Cheltenham Tree Strategy To consider the Tree Strategy, which sets out the council's approach to managing, preserving, and expanding tree cover across Cheltenham.	Non Key Decision	Cabinet 24/02/26	Cabinet Member Planning and Building Control	Tree Officer
E-Bike and Battery Policy The purpose of this policy sets out how Cheltenham Borough Council manages the safe use, storage and charging of electric bicycles (e-bikes) and their lithium-ion batteries within properties by Cheltenham Borough Council Housing Services, reducing fire risk and protecting tenants, staff, and property.	Non Key Decision Open	Cabinet 24/02/26	Cabinet Member Housing and Customer Services	Director of Housing, Customer and Community Services
Leckhampton with Warden Hill (LwWH) Neighbourhood Plan Examiner's Report To determine whether to accept the Examiner's Report in full or in part.	Key Decision	Cabinet 24/02/26	Cabinet Member Planning and Building Control	Interim Planning Policy Team Leader
General Fund Revenue and Capital – Final Budget Proposals 2026/27 To approve the General Fund Revenue and Capital Budget 2026-27	Key Decision	Cabinet 24/02/26 Council 27/02/26	Cabinet Member Finance and Assets	Head of Finance (Deputy S151 Officer)
Final Housing Revenue Account (HRA) Budget Proposals 2026-27 To approve the HRA budget proposals 2026-27	Key Decision	Cabinet 24/02/26 Council 27/02/26	Cabinet Member Finance and Assets	Head of Finance (Deputy S151 Officer)

Decision Title and Summary of decision to be made	Type of Decision	Decision Maker and Date		Cabinet Member	Lead Officer
Council Tax Resolution To approve the council tax resolution 2026-27	Key Decision	Council	27/02/26	Cabinet Member Finance and Assets	Head of Revenues and Benefits
Council Order of Precedence - Nominations for Mayor and Deputy Mayor Elect 2026-27 To note the Order of Precedence and approve the nominations for Mayor and Deputy-Mayor for 2026-27	Non Key Decision	Council	27/02/26	Leader	Chief Executive
Council Diary 2026-27 To approve the recommendations.	Non Key Decision	Council	27/02/26	Leader	Democratic Services Team Leader
To approve National Planning Policy Framework proposed reforms and other changes to the planning system	Non Key Decision	Cabinet Member Planning and Building Control	Not before 01/03/26	Cabinet Member Planning and Building Control	Interim Planning Policy Team Leader
Ubico - Amendment of Articles of Association To approve the articles of association (written resolution)	Key Decision	Leader	Not before 01/03/26	Leader	Head of Environmental and Bereavement Services
Ubico - Renewal of Contract To consider the renewal of the contract with Ubico to provide environmental services across the borough	Key Decision	Leader	Not before 01/03/26	Leader	Head of Environmental and Bereavement Services
Ubico - Shareholders Agreement	Non Key Decision	Leader	Not before 01/03/26	Leader	Head of Environmental and Bereavement Services
Ubico Business Plan 2026-27 To approve the Ubico Business Plan 2026-27	Key Decision	Leader	Not before 01/03/26	Leader	Head of Environmental and Bereavement Services
Discretionary Business Rate Relief	Non Key Decision	Cabinet	17/03/26	Cabinet Member Finance and Assets	Head of Revenues and Benefits

Decision Title and Summary of decision to be made	Type of Decision	Decision Maker and Date	Cabinet Member	Lead Officer
To consider the recommendations				
Biodiversity Report To approve the Biodiversity Report	Non Key Decision	Cabinet 17/03/26	Cabinet Member Planning and Building Control	Interim Planning Policy Team Leader
Discretionary Housing Payments Policy To amend the policy in line with government changes	Non Key Decision	Cabinet 17/03/26	Cabinet Member Finance and Assets	Head of Revenues and Benefits
Equality, Diversity and Inclusion Policy To seek approval of the Equality, Diversity and Inclusion Policy and Single Equality Scheme	Non Key Decision	Cabinet 17/03/26	Leader	Safeguarding Equality & Diversity Manager
Homeseecker Policy Review To approve the consultation on proposed changes to the Homeseecker Policy	Key Decision	Cabinet 17/03/26	Cabinet Member Housing and Customer Services	Head of Strategic Housing
Notification of decisions made by the Community Infrastructure Levy (CIL) Joint Committee To note the decisions of the Community Infrastructure Levy (CIL) Joint Committee 4 February 2026 in line with the agreed Terms of Reference report this back through each partner council through relevant Cabinet/Committee for the purposes of scrutiny Under the Joint CIL Committee Terms of Reference the decisions of the CIL Joint Committee are to be reported to the respective Cabinet / Executive for scrutiny purposes.	Non Key Decision	Cabinet 17/03/26	Leader	Strategic Infrastructure Planning Manager for CBC, GCC and TBC
Private Sector Housing Enforcement Policy To approve the recommendations	Non Key Decision	Cabinet 17/03/26	Cabinet Member Housing and Customer Services	Public and Environmental Health Team Leader

Decision Title and Summary of decision to be made	Type of Decision	Decision Maker and Date		Cabinet Member	Lead Officer
Capital Non-Treasury Investment, Treasury Management and MRP Strategies and Statements To approve the strategies and statements	Non Key Decision	Council	23/03/26	Cabinet Member Finance and Assets	Interim S151 Officer
Second Confirming Resolution Cheltenham Borough Council (Markets) Bill To consider the recommendation.	Non Key Decision	Council	23/03/26	Cabinet Member Safety and Communities	Head of Public Protection and DEPLO
Street Trading Policy To adopt the policy following consultation	Non Key Decision	Cabinet	14/04/26	Cabinet Member Safety and Communities	Licensing and Public Protection Manager
Housing Health and Safety Rating System (HHSRS Policy) and Damp Mould and Condensation (DMC) Policy This report brings forward new Housing Health and Safety Rating System (HHSRS) policy and Damp, Mould and Condensation Policy.	Non Key Decision Open	Cabinet	14/04/26	Cabinet Member Housing and Customer Services	Director of Governance, Housing and Communities
To adopt the Nature Recovery Supplementary Planning Document (SPD) Sets out why biodiversity and nature recovery are important, the current planning policies related to nature recovery, what Cheltenham Borough Council expects to be delivered for nature recovery in planning proposals, and how this will be secured long term to deliver for nature. Report will summarise main issues raised through consultation, and how these issues have been addressed in the SPD.	Key Decision	Cabinet	14/04/26	Cabinet Member Planning and Building Control	Interim Planning Policy Team Leader
No Child Left Behind Annual Report To note the report.	Non Key Decision	Cabinet Council	14/04/26 18/05/26	Cabinet Member Safety and Communities	Head of Communities, Wellbeing and Partnerships

Decision Title and Summary of decision to be made	Type of Decision	Decision Maker and Date		Cabinet Member	Lead Officer
Review of Sexual Entertainment Venue Policy To consider the approval of the Sexual Entertainment Venue Policy following review	Non Key Decision	Cabinet	14/04/26	Cabinet Member Safety and Communities	Head of Public Protection and DEPLO
		Council	18/05/26		
Election of Mayor 2026-27 To elect the Mayor for 2026-27	Non Key Decision	Council	18/05/26	Leader	Chief Executive
Election of Deputy Mayor 2026-27 To elect the Deputy Mayor 2026-27	Non Key Decision	Council	18/05/26	Leader	Chief Executive
Election of Honorary Freemen	Non Key Decision	Council	18/05/26	Leader	Chief Executive
Granting the Freedom of the Borough To grant the Freedom of the Borough	Non Key Decision	Council	18/05/26		Chief Executive
Suitable Alternative Natural Greenspace (SANGs) Action Plan To consider the recommendations.	Non Key Decision	Cabinet	19/05/26	Cabinet Member Waste, Recycling, Parks, Gardens and Green Open Space	Parks and Public Realm Manager
Street Scene and Pavement Licensing Policy To adopt the policy, following consultation.	Non Key Decision	Cabinet	19/05/26	Cabinet Member Safety and Communities	Licensing and Public Protection Manager
First Year Review of the Corporate Plan 2025-28 To consider the report.	Non Key Decision	Cabinet	16/06/26	Leader	Organisational Performance Lead, Corporate Services Team

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